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# STEVENS FAMILY FOUNDATION

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## Grant Application

Date \_\_\_\_\_ Requesting Organization \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Fax \_\_\_\_\_

\_\_\_\_\_

Authorized Contact \_\_\_\_\_ E-mail \_\_\_\_\_

Tax Id Number \_\_\_\_\_ (Attach IRS Exempt Letter)

Amount Requested \_\_\_\_\_

Purpose of grant \_\_\_\_\_ Project \_\_\_\_\_ General Operations \_\_\_\_\_

**Project:** If this is a project, state the purpose of the project, write a brief description, and list other sources of income. Submit the budget for the project. Include the project impact and list measurable objectives. Who will be served? What will success look like at the end of the project? How will you track success of the project?

**Operations:** If the grant is for operations, outline the programs and services of the organization, sources of income, and targeted population.

Mail, or preferably e-mail this application along with the supporting documentation listed in the Grant Guidelines. No grant can be considered until all documentation is in hand.